

# APPLICATION FORM - SIGNATURE CERTIFICATE



## FOR DGFT (EXPORT / IMPORT)

Application ID: (S)

(For Office Use Only)

**PLEASE FILL IN BLOCK LETTERS ONLY. ALL FIELDS ARE MANDATORY**

More Instructions available at: <http://www.e-mudhra.com/instruction.html>

### APPLICANT INFORMATION

LASTNAME FIRST NAME MIDDLE NAME

Date of Birth           Gender  Male  Female Nationality

Organisation Name

Department

Org Address

City  Pin code

State

PAN of Applicant  Mobile

IEC Code  Branch Code

Email ID

Affix recent passport size photograph of the applicant **duly signed across**

#### CLASS:

DGFT

#### TYPE:

Signature

#### VALIDITY:

1 Year  2 Years

### DOCUMENT PROOF (attested by Authorized Signatory of the Organization)

Organization Type:  Company  Partnership  Proprietorship  AOP/BOI  LLP  NGO/TRUST

| Document Name  | Company | Partnership | Proprietorship | AOP/BOI | LLP | NGO/Trust |
|--|---------|-------------|----------------|---------|-----|-----------|
| Copy of Applicant's Organizational ID Card / Letter from Organization / Pay Slip   | ✓       | ✓           | ✓              | ✓       | ✓   | ✓         |
| Copy of Organizational PAN Card  | ✓       | ✓           |                | ✓       | ✓   | ✓         |
| Copy of Bank Statement (First 2 Pages)   | ✓       | ✓           | ✓              | ✓       | ✓   | ✓         |
| Copy of Incorporation/Registration Certificate   | ✓       |             |                | ✓       | ✓   | ✓         |
| Copy of AOA & MOA / Rules / Bye laws (First 2 Pages)   | ✓       |             |                | ✓       | ✓   | ✓         |
| Copy of Last Income Tax Return / Audit Report & Annual Return / Self Affidavit with reason, if not available (First 2 Pages) | ✓       | ✓           | ✓              | ✓       | ✓   | ✓         |
| Copy of Partnership Deed / Trust Deed / LLP Agreement containing the List of Partners / Signatories (2 Pages)                |         | ✓           |                |         | ✓   | ✓         |
| Copy of Business Registration Certificate (S&E / ST / VAT)   |         |             | ✓              |         |     |           |
| Proof of Authorized Signatory (Board Resolution)   | ✓       |             |                | ✓       | ✓   | ✓         |
| Authorized Signatory Organizational ID Card / Self-Attested Letter of Organizational Identity                                | ✓       | ✓           | ✓              | ✓       | ✓   | ✓         |
| Copy of PAN Card of Applicant, if PAN provided   | *       | *           | *              | *       | *   | *         |
| Copy of Import Export Certificate, in case of DGFT   | ✓       | ✓           | ✓              | ✓       | ✓   | ✓         |

### DECLARATION BY APPLICANT

I hereby agree that I have read and understood the provisions of e-Mudhra Certification Practice Statement (CPS) and the subscriber agreement and will abide by the same. The information provided in this form is true & correct to the best of my knowledge. I accept publishing my certificate information in e-Mudhra repository. I am aware of risks associated in case of Class 1 Certificate, when storing the private key on a device other than a FIPS 140-1/2 validated cryptographic module.

Date

Place

Signature of the applicant  
(As in ID proof | Blue Ink Only)

### AUTHORIZATION

I hereby authorize the above applicant, on behalf of our Organisation to apply for obtaining the Digital Signature/ Encryption Certificate issued by e-Mudhra

Authorized Signatory (Sign and Seal)

### TO BE FILLED BY RA OFFICE ONLY

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents. I hereby take full responsibility for any wrong verification made, or wrong documents submitted for the application.

Date

RA Name, Code & Seal

Signature of RA