

Documents for SAFEEXIM ➔

1. Certificate Application form (CAF:) This will give detail of Applicant , signed by Authorized signatory attested by Banker .

2. Signature verification letter (SVL) This pertains to the Authorized Signatory who has attested CAF and POR .(see the attachment for docs.)

3. Proof of right to do Business (POR) This is to determine that the Organization is a valid legally by Indian courts to law .

Proof of Right to do Business (POR) documents accepted for Safe EXIM

A. In case of Limited Company :

- Certificate of Incorporation. **OR**
- Memorandum and Articles of Association.

B In the case of Registered Partnership Firms :

- Partnership Deed

In the case of Unregistered Partnership Firms

- Partnership Deed accompanied by the Certificate of Importer Exporter Code issued by DGFT bearing the DGFT seal / Official Stamp of the Foreign Trade Officer. **OR**
- Partnership Deed accompanied by Sales Tax Registration document issued to the Firm by the local, state or central government sales tax authority. **OR**
- Partnership Deed accompanied by Copy of the Income Tax returns filed in the last two years accompanied by the PAN card issued to the Firm.

C. In the case of Sole Proprietorship Concern

- Sales Tax Registration document
- Copy of the Income Tax returns filed in the last two years accompanied by the PAN card issued to the Sole Proprietorship concern. **OR**
- Importer Exporter Certificate Issued by DGFT along with 2 different Registration Cum Membership Certificate issued by Export Promotion Councils **OR**

Shipping bills for two yrs ,IEC (Importer Exporter Certificate)and Pan card copy

IEC accompanied by RCMC (Registration cum membership Certificate) and licence to start factory

D In the case of Societies

- Certificate of Registration **OR**
- Memorandum of Association, Rules, Regulations Byelaws.

All copies of above documents need to be attested by an Authorised Signatory of the organisation.

Certificate Application Form ➔

SAFE EXIM™



<To be printed on the Letterhead of the EXIM Organisation>
Safe EXIM Digital Certificate Application Form

Paste
Certificate
Applicants
Passport-size
Photograph
here duly
attested

Safe EXIM Serial Number: _____

Certificate Applicant Data (as entered on the Online Enrolment Form)

Name of the EXIM Organization: _____

IEC: _____ Branch Code (if applicable): _____

Postal Address of the EXIM Organization (as registered with DGFT): _____

State: _____ PIN Code: _____ Country: India

First Name of Certificate Applicant: _____

Last Name of Certificate Applicant: _____

E-mail ID of Certificate Applicant: _____

Residence Address of Certificate Applicant: _____

State: _____ PIN Code: _____ Country: India

I do hereby declare that the information furnished above is true to the best of my knowledge and belief, and that I have personally enrolled at SafeScript's designated website for a Safe EXIM Digital Certificate, for use with the DGFT online application, on behalf of my organization. I also confirm that I have read the Subscriber Agreement published on the online enrolment form and also at https://www.safescript.com/repository/agreements/Subscriber_Agmt-RCAL_Hierarchy.pdf

I understand that, while holding a valid Safe EXIM Digital Certificate, if this certificate ever needs to be revoked, it is my organization's responsibility to inform SafeScript regarding the same.

(Signature of the Certificate Applicant)

Date: _____

(Company Seal)

<This Section is to be completed the Authorised Signatory, if the Applicant is not the Authorised Signatory>

I, the Authorized Signatory for the above Organisation, certify that on _____ (Date), the Certificate Applicant, as stated above, is an employee of our organization with Employee ID number _____ (Employee ID of the Certificate Applicant).

I also certify that the Certificate Applicant mentioned above is authorized to interact with DGFT for and on behalf of our organization through DGFT's online web-application. Specifically, the Certificate Applicant is authorized to sign the various DGFT license applications.

I hereby authorize the above Certificate Applicant to apply for and request a Safe EXIM Digital Certificate, valid for one year from the date of issuance. The Certificate Applicant has personally done the online enrolment for the SafeEXIM Digital Certificate at the SafeScript designated website.

I have read the "Instructions to the Authorized Signatory" and acknowledge by my signature, that the information in this document is complete and accurate as per our office records.

Full Name of Authorised Signatory: _____

Designation: _____

E-mail ID: _____

(Signature of Authorised Signatory)

Signature Verification letter =>

Signature Verification Letter

TO SAFESCRYPT LIMITED

This is to Certify that (Name of the Organisation)
with its Office at (Address of the
Organisation) is maintaining a bank account (A/c No.)
with our Bank (Bank Name) and operating that account in the normal
course of its business/activities. Mr/Ms..... is the authorized
signatory for the operation of the account. His/Her signature as appearing below is duly
attested (as per the records available with the bank).

(Signature of the Authorised Signatory)

(Signature of the Branch Manager)

Name: _____

Name: _____

Designation: _____

Designation: _____

Phone No: _____

Date: _____

(Bank Seal)